

**P.R.**

**Genl.60/Revised.**

Application for casual leave or leave under Rule 9 of Annexure I and Rules 3 and 4 of Annexure II of the Revised State Railway Leave Rules.

Application name \_\_\_\_\_ Father's Name \_\_\_\_\_

Ticket No. \_\_\_\_\_ Designation \_\_\_\_\_

Where employed \_\_\_\_\_ Date of appointment \_\_\_\_\_

Period of leave \_\_\_\_\_ Nature of leave \_\_\_\_\_

Date from which required \_\_\_\_\_

Leave already taken during the year \_\_\_\_\_

Why required \_\_\_\_\_

Address while on leave where correspondence should be addressed in case of recall or overstay \_\_\_\_\_

Pass application attached.

\_\_\_\_\_

Pass not required

Leave admissible as follows

**Signature of authority verifying leave application**

**Signature of thumb-impression leave applicant.**

Recommendations:

Order of the sanctioning authority.